

PERSONAL INFORMATION

Last Name		Middle Name		First Name	
Address			City		State
Zip Code					
Phone No.		Email:			
Do you have a valid Driver's License?		Do you have a reliable mode of transportation?		Are you able to lift 50+ pounds?	
<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO	

EMPLOYMENT DESIRED

Position		Full-Time	Part-time	Start Date	Desired Salary
Currently Employed	Applied here before?	If Yes, when?			
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO				

Education (Name & Address)

High School	Years Attended	Graduate?
College	Years Attended	Graduate?
Additional Training or Certifications	Date Received?	

GENERAL INFORMATION

Areas of Special Interest	
Military Service	Rank

EMPLOYMENT HISTORY (List last four employers beginning with most recent)

Date (Mo/Yr) From - To	Employer Name / Address / Phone	Supervisor	May we contact previous employer? <input type="checkbox"/> YES <input type="checkbox"/> NO
Salary	Position	Reason for leaving	
Date (Mo/Yr) From - To	Employer Name / Address / Phone	Supervisor	May we contact previous employer? <input type="checkbox"/> YES <input type="checkbox"/> NO
Salary	Position	Reason for leaving	
Date (Mo/Yr) From - To	Employer Name / Address / Phone	Supervisor	May we contact previous employer? <input type="checkbox"/> YES <input type="checkbox"/> NO
Salary	Position	Reason for leaving	
Date (Mo/Yr) From - To	Employer Name / Address / Phone	Supervisor	May we contact previous employer? <input type="checkbox"/> YES <input type="checkbox"/> NO
Salary	Position	Reason for leaving	

REFERENCES (Provide Names & Contact Information of 3 persons not related to you, that you have known for a year or more)

Name	Address	Business
Phone	Relationship	Years Known
Name	Address	Business
Phone	Relationship	Years Known
Name	Address	Business
Phone	Relationship	Years Known

AUTHORIZATION

I certify that the facts contained in this application are true and complete to the best of my knowledge and I understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein, within any attached document such as a cover letter or resume, and the references and employees listed above to give you any and all information concerning my previous employment, and any pertinent information they may have, personal or otherwise. I release the company from all liability for any damage that may result from utilization of such information.

I understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

I understand the position for which I am being considered requires me to consent to a criminal background check as a condition of employment. I consent and authorize this procedure as conditions for possible employment. This check includes the following: Criminal history reference searches for felony and misdemeanor convictions at the county and federal levels of every jurisdiction where I currently reside or where I have resided during the past 7 years; and sex offender registry searches at the county and federal levels in every jurisdiction where I currently reside or where I have resided.

I understand, in compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.

This waiver does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) and other relevant and federal state laws.

Date: _____ Signature: _____

Drivers License No.: _____ State Issued in: _____

OFFICE USE ONLY - APPLICANT DO NOT WRITE BELOW THIS LINE

Hire Date	Position	Start Date	Salary/Wage

Approved by: _____ Date: _____